

UCML Executive Committee

Friday 26 April 2019

12.30 – 16.00

Room C60b/c, InfoLab21
School of Computing & Communications
Lancaster University, LA1 4WA



A SANDWICH LUNCH WILL BE PROVIDED FROM 12 NOON

EXEC MEMBERS (alphabetical order of surname; *apols italics/inset*)

Sarah Bowskill	N. Ireland	SB
Caroline Campbell	IWLP	CEC
<i>Joe Carson</i>	<i>Scotland</i>	<i>JC</i>
<i>Ana de Medeiros</i>	<i>VC Communications</i>	<i>AdM</i>
Connor Doak	Slavonic & EE	CD
Joanna Drugan	T&I	JD
Federico Faloppa	Linguistics	FF
<i>Allyson Fiddler</i>	<i>Germanic & Low countries</i>	<i>AF</i>
Olga Gomez-Cash	Hon Treasurer	OGC
Claire Gorrara	Chair	CG
Derek Hird	E. Asian	DH
René Koglbauer	Schools Liaison	RK
Par Kumaraswami	Hispanic	PK
El Mustapha Lahlali	Middle Eastern studies	ML
Imogen Long	French	IL
Carole MacDiarmid	ELT	CMacD
Hilary Owen	Lusophone	HO
Giuliana Pieri	Italian	GP
Elena Polisca	VC Education	EP
Julian Preece	VC Research	JP
Naomi Segal	Hon Secretary	NS
Claire St John Eve	Admin Assistant	CSJE
Frances Weightman	Area Studies	FW
<i>Liz Wren-Owens</i>	<i>Wales</i>	<i>LWO</i>

AGENDA

- 1 **Welcome and apologies** for absence (5 mins) CG
Apols: JC, AdM, AF, LWO
- 2 **Minutes** (10 mins)

Executive Committee meeting of 2 November 2018 CG

2.a Accuracy and approval
2.b Matters arising *not covered elsewhere on the agenda*

Plenary Business Meeting of 18 January 2019 CG

2.c Accuracy and approval
2.d Matters arising *not covered elsewhere on the agenda*
- 3 **Chair's Report** (5 mins) CG
- 4 **Report of Vice Chair Languages & Intercultural Education** (5 mins) EP

- 5 [Report of Vice Chair Research](#) (5 mins) JP
- 6 [Report of Vice Chair External Communication & Engagement](#) (5 mins) AdM
- 7 [Hon. Secretary's Report](#) (5 mins) NS
- 8 [Hon. Treasurer's Report](#) (5 mins) OGC
- 9 [National reports](#) (15 mins)
- 9.a Northern Ireland SB
- 9.b Scotland JC
- 9.c Wales LWO
- 10 [Reports from other Executive members](#) (40 mins)
- 10.a Area studies FW
- 10.b French studies IL
- 10.c Germanic/Low countries studies AF
- 10.d Hispanic studies PK
- 10.e Lusophone studies HO
- 10.f Italian studies GP
- 10.g Middle Eastern studies ML
- 10.h East Asian studies DH
- 10.i Slavonic & East European studies CD
- 10.j Linguistics FF
- 10k IWLP (including the UCML/AULC report) CEC
- 10.l English Language Teaching CMcD
- 10.m Translation & Interpreting JD
- 10.n Schools Liaison RK
- BREAK (10 mins)
- 11 [Advance planning of Plenary Workshop](#) of 5 July 2019 (15 mins) CG & all
- | Time | Session |
|-------------|--|
| 10.00-10.30 | Registration and coffee |
| 10.30-12.00 | AGM |
| 12.00-13.00 | Lunch |
| 13.00-16.30 | Workshop: <i>Leading an ML department in challenging times / dealing with institutional change</i> |
- 12 [UCML proposed ownership of Routes into Languages](#) (15 mins) CG
- 13 [Use of UCML funds](#) (10 mins) CG/OGC
- 13 [Any Other Business](#) (5 mins) all
- 14 [Dates of next meetings \(2019-20, all Fridays\)](#)
- | | | |
|------------------|------------------------------|-----------------|
| 5 July | Summer Plenary & AGM | KCL? |
| <i>early Oct</i> | <i>Autumn Steering Group</i> | <i>by slack</i> |
| early Nov | Autumn Exec | ?? |
| mid-January | Winter Plenary | KCL? |